

KILROY BAY & PINE COVE VOLUNTEER FIRE DEPARTMENT  
BYLAWS

ARTICLE 1. NAME OF THE ASSOCIATION

The name of this Voluntary Association is Kilroy Bay & Pine Cove Volunteer Fire Department.

ARTICLE 2. PURPOSE OF THE ASSOCIATION

This association is organized exclusively to provide certain wildland firefighting capabilities for the members of the Association as follows:

- Acquire and maintain wildland firefighting equipment such as fire trucks, pumps, hoses, reels, shovels, and other equipment as may be deemed necessary to provide fire protection; and
- Provide necessary training in the operation and maintenance of such equipment to the membership; and
- Provide training in wildland firefighting and safety to the membership; and
- Participate in forest fire mitigation work necessary to reduce the risk of wildfire in the community.

ARTICLE 4. MEMBERSHIP

Membership shall be open to any current property owner of Kilroy Bay or Pine Cove, Idaho, and their family members 18 years of age and older. Membership is contingent upon payment of annual dues of \$100 (one hundred dollars) per family/landowner. Payment of annual dues entitles each landowner to one vote in the Association.

ARTICLE 5. MEETINGS OF THE ASSOCIATION

An annual meeting of the members shall take place at Kilroy Bay or Pine Cove, in the month May, normally on Memorial Day weekend. The specific date, time and location of the meeting will be designated by the Fire Chief. At the annual meeting the members shall elect officers, receive reports on the activities of the association, and determine the direction of the association for the coming year. Any amendments to these Bylaws will be approved by the membership at the annual meeting.

ARTICLE 6. BOARD OF DIRECTORS AND OFFICERS OF THE ASSOCIATION

The officers of the Association shall consist of a Fire Chief, a Training Officer, and a Secretary/Treasurer, and any others as may be approved by the membership. Officers shall be elected at the annual meeting held in May. Officers shall serve for a 3 year term.

The Board of Directors shall consist of the Officers of the Association and two at large members as may be designated by the Board. The Board of Directors shall have control of and be responsible for the management of the affairs and property of the Association.

#### ARTICLE 7. DUTIES OF THE FIRE CHIEF

It is the duty of the Fire Chief to preside at all meetings of the Board and the Association and report to the Association activities in which he is engaged on behalf of the Association. The Fire Chief, in consultation with the Board, shall direct the activities of the Association and appoint any committees deemed necessary to further such activities. The Fire Chief shall develop and maintain relationships with other Fire Districts and entities as he deems necessary in order to acquire and maintain wildland firefighting equipment and procure training for the Members.

#### ARTICLE 8. DUTIES OF THE TRAINING OFFICER

It is the duty of the Training Officer to organize formal wildland firefighting training sessions for Members of the Association. Such training may be provided by certified wildland firefighting trainers through contacts initiated by the Fire Chief with other firefighting agencies or may be through online training videos and certification.

The Training Officer may, at the direction of the Board or the Association, obtain certification as a wildland firefighting trainer in order to provide such training to the Members,

#### ARTICLE 9. DUTIES OF THE SECRETARY/TREASURER

It is the duty of the Secretary/Treasurer to record minutes of Association and Board meetings, to disseminate same to the membership, and notify the membership of any regular or special meetings. The Secretary/Treasurer shall establish and keep a current membership list, collect membership dues and maintain records of all payments; he/she shall keep an account of disbursements made on behalf of the Association and provide an annual income statement and balance sheet to the membership.

#### ARTICLE 10. DISOULUTION OF THE ASSOCIATION

Should it become necessary to dissolve the Association for any reason, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code or shall be distributed to a state or local fire department or another voluntary wildland firefighting association.

#### ARTICLE 11. INDEMNIFICATION

The Corporation shall hold harmless and indemnify all Directors, Officers and members from claims, damages, losses, injuries or expenses as a result of actions taken in the course of efforts and service on behalf of the Corporation.